

INSTRUCTIONS TO MAIL-IN DOG LICENSE APPLICATION

1. Please complete one application per Dog being Licensed. If you need more than one application and are unable to make copies, please let me know.
2. If you no longer own a dog and have received a letter, please check the box indicating such and return the application with only your contact details so the State records can be updated.
3. **REQUIREMENTS FOR LICENSING**
 - a. Dog ages 6 months and up required to be licensed
 - b. Proof of current rabies vaccination for the dog being licensed
 - i. Must describe dog
 - ii. Must include the last date vaccinated and next due date
 - iii. Exemption from Rabies vaccination form or letter
 1. Medical reason must exist
 2. Written statement signed by a veterinarian
 3. Must include a description of the dog and the reason for a medical exemption.
 4. Exemption is valid for 1 year only
 - c. **If you keep 5 or more dogs in a single location, under one ownership**, for breeding, hunting, show, training, field trials, sledding, competition, or exhibition purposes, you must be Licensed as a Kennel with the Plantation.
 - i. Licenses must be obtained annually in the municipality where the dogs are kept
 - ii. **If you qualify for this, a fee of \$42.00 will cover up to 10 dogs** older than 6 months. Kennel Tags will be issued for these dogs
 - iii. We do still need one completed application for each dog
4. **PLEASE SUBMIT THE FOLLOWING** (per dog):
 - The completed application
 - Copy of current rabies vaccination certificate
 - Check or Money Order payable to “Baring Plantation”
 - i. \$11.00 License Fee OR
 - ii. \$ 6.00 License Fee if neutered/spayed
 1. You must include proof your dog is neutered/spayed
 - iii. \$25.00 late fee (if postmarked after 01/31/2025)
 - Service Animal Exemption:** If this is your first time receiving a registration notice from me, you must provide the municipality with proof of certification.
 - iv. Unfortunately, the State of Maine does not exempt Emotional Support or other prescribed Therapy dogs, however WE want a record of that fact.
5. Return one completed application (per dog) and any other required documents to:

Baring Plantation Clerk
80 Moosehorn Rd
Baring Plt, ME 04694

If you have questions or would like to make an appointment to register in-person, please call or text Missy Alexander at 207-214-4448

Cut out and return one application (per dog) and all other documents required above to:

Baring Plantation Clerk
80 Moosehorn Rd
Baring Plt, ME 04694

If you have questions or would like to make an appointment to register
in-person, please call or text Missy Alexander at 207-214-4448
Please let me know if you need more than one Application

MAIL-IN DOG LICENSE APPLICATION

- I no longer own a dog. Please update the State's records
(please provide your contact information below to allow me to locate the record I need to update)
- My dog is Exempt from Fees:
 - He / She is a Certified Service Animal
 - He / She has a Search & Rescue Certification recognized by Maine
 - He / She is a Certified K-9 in Maine used for Law Enforcement purposes
 - Proof of Certification is enclosed for the records
- My dog is a Certified in Maine as an Emotional Support / Therapy Animal.
 - I understand he / she must still be registered.

Dog Owner/Resident Name: _____

Owner Phone: _____ **Email:** _____

Residence Address: _____ **Mailing Address (if different)**

1st time Registration: Yes No, my dog was last registered in (YYYY): _____

Dog Name: _____ **Sex:** Male Female **Birthdate:** ____/____/____ **Weight:** _____

Breed: _____ **Color:** _____

Spayed/Neutered: No Yes, I have included Proof **Vaccinated:** No Yes, I have included Proof

Name of Vet or Clinic: _____

POLL: If our Plantation were to sign up for online registration, would you participate for an additional cost of \$1.00? Yes No, I prefer in person or mail